

# Department of DHS-Toledo (404) Facts - FY06

[http://www.dhs.state.ia.us/dhs2005/dhs\\_homepage/index.html](http://www.dhs.state.ia.us/dhs2005/dhs_homepage/index.html)



## General Information

**Address:** 701 South Church Street  
Toledo, IA 52342

## Contact Information

### Email Address

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<b>Personnel Assistant:</b>	
<b>HRE Personnel Officer:</b>	
<b>HRE Benefits Specialist:</b> Lorie Murray	lorie.murray@iowa.gov
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<b>HRE Workers' Compensation Specialist:</b> Ed Holland	ed.holland@iowa.gov

## Workforce Data

(unless otherwise noted, information provided is at the end of FY '06)

# FT EEs: 115	# PT EEs: 2	# Temporary EEs: 1	Avg. Length of Service: 11.2
Span of Control: 9.67	% Performance Evaluations Completed: 100%	Total Unemployment Insurance Claims: N/A	
<b>Age Groups:</b>	<b># of Females:</b> 67 % of WF: 58.26%	<b># of Minorities:</b> 4 % of WF: 3.48%	<b># of Persons With Disabilities:</b> 4 % of WF: 3.48%
<25 18			
25-34 15			
35-44 28	<b># of Males:</b> 48 % of WF: 41.74%	<b># of Non-minorities:</b> 111 % of WF: 96.52%	<b># of Persons With Non-Disabilities:</b> 111 % of WF: 96.52%
45-54 41			
55-64 10			
65+ 3			
Average Age: 42.21			
<b>Officials/Administrators</b> EEO Category 1: 5	<b>Professionals</b> EEO Category 2: 32	<b>Technicians</b> EEO Category 3: 4	<b>Protective Service</b> EEO Category 4: 62
<b>Paraprofessionals</b> EEO Category 5: 0	<b>Administrative Services</b> EEO Category 6: 5	<b>Skilled Craft</b> EEO Category 7: 4	<b>Service/Maintenance</b> EEO Category 8: 3
<b>Separation Rate:</b> N/A%	<b>Hire Rate:</b> N/A%	<b>Number Hires:</b> 24	<b>Transfer In:</b> N/A
<b>Retirements:</b> 0	<b>All Terminations:</b> 5	<b>Voluntary Quits:</b> 9	<b>Transfer Out:</b> N/A
<b># of Classes Used:</b> 27	<b>Most Populous Classes:</b> Youth Service Worker (55), Educator (12), Youth Counselor (7)		

## Leave and Benefits

(unless otherwise noted, information provided is at the end of FY '06)

<b>Vacation Payouts:</b> \$5,394.94	<b>Sick Leave Payouts:</b> \$56.71	<b>Annual Payroll:</b> \$4,700,368.97	<b>Avg. Base Salary:</b> \$40,222.32	<b>Overtime Days Worked:</b> 237.4
<b>Overtime Cost:</b> \$46,570.65	<b>Reassignment Pay:</b> \$0.00	<b>Recruitment Bonus Pay:</b> \$0.00	<b>Retention Pay:</b> \$0.00	<b>Exceptional Job Performance Pay:</b> \$0.00
<b>Workers' Comp Payouts:</b> \$0.00	<b>Vacation Pay - Earned Value:</b> \$356,850.12	<b>Vacation Days Earned:</b> 2,269.5	<b>Vacation Used Expense:</b> \$338,281.76	<b>Vacation Days Taken:</b> 2,082.1
<b>Workers' Comp Days Used:</b> 0	<b>Sick Leave Days Earned:</b> 2,026.4	<b>Reg. Sick Leave Used Expense:</b> \$150,427.67	<b>Reg. Sick Leave Days Used:</b> 1,011.2	<b>Converted Sick Leave To Vacation Used Expense:</b> \$66,375.08
	<b>Sick Leave -Earned Value:</b> \$302,891.19	<b>Converted Sick Leave To Vacation Days Used:</b> 405.5	<b>Avg. Sick Leave Days Per EE:</b> 8.79	
<b>Injury Leave Used Expense:</b> \$0.00	<b>Injury Leave Days Used:</b> 0	<b>Classification Appeals:</b> N/A	<b>Reclassifications</b> Up (Filled): 0 Up (Vacant): 0 Down (Filled): 0 Down (Vacant): 0 Lateral (Filled): 0 Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$0.00	<b>Grievances</b> Contract Grievances: 0 Disciplinary: 0 Language: 0 Non-Contract Grievances: 1 Disciplinary: 1 Language: 0 Arbitrations: 0
<b>Funeral Leave Used Expense:</b> \$11,005.11	<b>Funeral Days Used:</b> 71.3	<b>Extraordinary Pay:</b> \$6,139.20		
<b>Jury Leave Used Expense:</b> \$237.80	<b>Jury Leave Days Used:</b> 1.5	<b>Special Duty Pay:</b> \$0.00		

\* based on difference between average of old and new pay grade FY '06. Vacancies and laterals were not calculated into the "cost."

## Affirmative Action (Remedial Underutilization [RUU] and Remedial Hiring Goals)

<b>Females:</b> Current Year (FY '07) RUU: N/A Current Year (FY '07) Goal: N/A Goal Achievement (FY '06): N/A	<b>Minorities:</b> Current Year (FY '07) RUU: N/A Current Year (FY '07) Goal: N/A Goal Achievement (FY '06): N/A	<b>PWD:</b> Year (FY '07) RUU: N/A Current Year (FY '07) Goal: N/A Goal Achievement (FY '06): N/A
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Sources: AS400 Queries; "Just the Facts for 2006" Almanac; Department of Management; DAS-HRE Labor Relations Team and DAS-HRE Personnel Officers.

Date of Completion: April 9, 2007